



## NOTICE

Applications are invited from the casual / temporary workers who are working at various Branches / Offices of the Bank in terms of one-time relaxation approved by the Bank's Board on 01.03.2013 for the post of Safai Karmnachari-Cum-Sepoy in the Bank. Similarly, the candidates from open channel/market may also apply (as per extant guidelines).

### 2. Eligibility Criteria

#### i) For Casual Workers and personal Drivers

	Casual Workers	Personal Drivers
<b>Age</b>	18-26 years to be relaxed by years of experience, (equivalent to completed years of his engagement as casual labour) subject to maximum of 45 years as on 07.05.2012.	Maximum of 45 years as on 07.05.2012.
<b>Qualifications (Minimum)</b>	Gen./OBC Category Std 8 <sup>th</sup> Pass SC/ST Category Std. 5 <sup>th</sup> Pass	Gen./OBC Category Std 8 <sup>th</sup> Pass SC/ST Category Std. 5 <sup>th</sup> Pass
<b>Minimum service required</b>	Minimum period of 240 days from the first day of engagement till 07.05.2012.	Minimum engagement for a period of 8 years as Personal Driver by our Bank's Executive as on 07.05.2012.

#### ii) For candidates from open channel/market

**Age:** Minimum 18 years and Maximum 26 years complete as on 08.05.2012.

**Qualification (Minimum):** Std. 10 (SSC) pass as on 08.05.2012.

Candidates from SC/ST/OBC and differently abled category are eligible for relaxation as per extant Government guidelines.



3. The norms for reservation of posts for these categories shall be observed as per the rules applicable to the State where the vacancy exists;
4. The Candidate should be preferably registered with Employment Exchange situated within the administrative jurisdiction of the concerned Zone/Office of the Bank for which he intends to apply;
5. The candidates fulfilling the eligibility criteria will be required to appear for an interview at the allotted centre/time, at his/her own expenses.
6. It is clarified that the selected candidates (who were previously working as Casual Worker/Personal Driver) shall have to withdraw all cases/disputes pending before conciliation officer/labour court/Central Government Industrial Tribunal/High Court/Supreme Court or any other judicial forum either by himself/herself or by the Union to which he/she belongs to get an order of appointment in the Bank. The issuance of appointment order will be subject to furnishing documentary proof to the satisfaction of the bank in support of the above, within a period of 90 days failing which his/her candidature will be struck off from the selection/merit list.
7. The final selection of the candidates will be done on the basis of ranking as per the marks secured in the interview. The decision of the Bank as regards selection shall be final and binding on all the applicants.
8. The applications in the enclosed format completed in all respects should reach to our Human Resources Department, Vidarbha Zonal Office latest by 15.09.2018. Applications received after the stipulated date shall not be considered.

  
(L Murali Krishna Raju)  
Zonal Manager

Place: Wardha

Date: 30.08.2018



SPECIMEN



To,  
The Zonal Manager,  
Bank of India  
\_\_\_\_\_ Zone

Dear Sir,

**Application for the post of Safai Karmachari-cum-Sepoy**

I understand that the Bank is recruiting Safai Karmachari-cum-Sepoy in its various Branches/Offices. Since I am eligible to apply for the post, I request you to consider my application for the said post from \_\_\_\_\_ (City/Zone).

02. My particulars are as under :-

Full Name : \_\_\_\_\_  
Date of Birth : \_\_\_\_\_ Age as on 7.5.2012 \_\_\_ yrs.  
Qualifications (as on 7.5.2012): \_\_\_\_\_  
Category (SC/ST/OBC/General) \_\_\_\_\_  
Whether Physically Challenged : Yes / No  
Address for communication : \_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_  
Mobile / Email ID : \_\_\_\_\_

03. Worked as Casual Worker/Personal Driver from \_\_\_\_\_ To \_\_\_\_\_ = Total number of \_\_\_ Years \_\_\_ Months \_\_\_ Days.

04. I am enclosing certified copies of the following documents and undertake to produce the originals as and when required:-

1. Employment Exchange Registration Card, if available
2. School Leaving Certificate;
3. Caste Certificate (for SC / ST/OBC category). I confirm that I belong to SC/ST/OBC category. For OBC candidates, latest Non Creamy Layer certificate is required.
4. Certificates in support of Educational Qualifications;
5. Certificate from the Medical Board regarding physical disability (For the candidates belonging to physically challenged category);
6. Any other relevant document.

(Please tick appropriate item)

05. I hereby declare that I was never convicted under any criminal offence by any Court in India and further state that I was never detained in Custody by Order of Court in connection with any criminal / political activity.

Yours faithfully,

(Signature of the Applicant)

Encl: As above.

Date :



**ADDITIONAL DECLARATION TO BE SUBMITTED BY THE PERSONS  
WORKING AS CASUAL WORKER/PERSONAL DRIVER AND SUBMITTING  
APPLICATION BY CLAIMING CONCESSION IN AGE/EDUCATIONAL  
QUALIFICATION**

I Shri/Smt. \_\_\_\_\_, working as Casual Worker /Personal Driver  
has submitted my application for the post of Safai Karmachari-cum-Sepoy. I further  
undertake that -

- a) I declare that if at subsequent stage/s, the period of casual / temporary employment, as disclosed by me, is found to be false, wrong, bogus, my candidature for the post of Full Time Safai Karmachari-cum-Sepoy will be liable to be cancelled.
- b) I shall not claim any arrears or benefits, whether monetary or otherwise, from the Bank, relating to my earlier period of casual engagement, prior to the date of my recruitment, before any Authority/Court/Tribunal, in future;
- c) I shall not raise any dispute before any Authority / Court claiming monetary benefits for the above period and with regard to placement/deployment on my appointment in Bank's service;
- d) I shall have to withdraw all cases/disputes pending before conciliation officer/labour court/Central Government Industrial Tribunal/High Court/Supreme Court or any other judicial forum either by himself/herself or by the Union to which he/she belongs to get an order of appointment in the Bank. The issuance of appointment order will be subject to furnishing documentary proof to the satisfaction of the Bank in support of the above, within a period of 90 days failing which his/her candidature will be struck off from the selection/merit list.

Place :

Date :

(Signature)





FOR CANDIDATES FROM OPEN CHANNEL / MARKET

SPECIMEN



To,  
The Zonal Manager,  
Bank of India  
VIDARBHA Zone

Dear Sir,

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I understand that the Bank is recruiting Safai Karmachari-cum-Sepoy in its various Branches/Offices. Since I am eligible to apply for the post, I request you to consider my application for the said post from \_\_\_\_\_ (City/Zone).

02. My particulars are as under :-

Full Name : \_\_\_\_\_  
Date of Birth : \_\_\_\_\_ Age as on 8.5.2012 \_\_\_\_ yrs.  
Qualifications (as on 8.5.2012): \_\_\_\_\_  
Category (SC/ST/OBC/General) \_\_\_\_\_  
Whether Physically Challenged : Yes / No  
Address for communication : \_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_  
Mobile / Email ID : \_\_\_\_\_

03. Worked as Casual Worker/Personal Driver from \_\_\_\_\_ To \_\_\_\_\_ = Total number of \_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ Days.

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(Please tick appropriate item)

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Yours faithfully,

(Signature of the Applicant)

Encl: As above.

Date :

