

FORM - 5
[See sub-paragraph (1) of paragraph 13]
(Application for premature closure of account)

To,
The Postmaster/Manager

.....

..... Sir,

1. I wish to prematurely close my Account No. _____
having balance of Rs. _____ (Rupees _____
Only) and request you to pay the amount after deduction of applicable penalty, as per details given
below:-

Please Credit the amount to my SB Account no. _____ standing at
_____ (Name of Account office).

or

Please issue a Demand Draft/account payee cheque

or

Please pay in cash (applicable if the amount is below permissible limit)

2. I hereby declare that the provisions under which the account can be closed before maturity have
been complied with.

Necessary documents as applicable are attached as under:-

1.

2.

*Certified, that the amount sought to be withdrawn/loan to be availed is required for the use of
.....who is alive and still a Minor.

Date:- _____

Signature or thumb impression of account holder /guardian

.....
(Thumb impression of the depositor should be attested by a person known to the accounts office)

For office use only

Payment detail

Eligible balance in Account R s . _____

Less Penalty amount Rs. _____

Total Amount to be paid Rs. _____ (In figures)

(In words) _____

Date Stamp

Signature of Postmaster/Manager

Acquittance

(to be filled by account holder/ messenger)

Received Rs . _____ (In figures) _____ (in words) By
cash/cheque/DD bearing No.) _____ dated _____ /by transfer to Account No. _____

_____.

Date:

Signature/thumb impression of account holder /guardian

