



Relationships beyond banking

**Zonal Office: Khandwa Zone, Pt. Makhanlal Chaturvedi Marg, Anand Nagar,
Khandwa (MP) – 450001,**

Phone: 0733-2248587/2248746,

email: zo.khandwa@bankofindia.co.in

Application are invited for following posts in the prescribed format:

1. Engagement of ONE Faculty member at RSETI Khandwa on contractual basis with in jurisdiction of Khandwa Zone.

Annexure – I : DETAILED TERM AND CONDITION FOR THE POST OF FACULTY

Annexure – II : APPLICATION FORM FOR THE POST OF FACULTY

Filled in applications (Hard Copy) supported by necessary documents must be submitted to the below mentioned address by 20.11.2018

To,
The Zonal Manger
Financial Inclusion Department,
Bank of India
Khandwa Zonal Office,
Pt. Makhanlal Chaturvedi Marg,
Anand Nagar, Khandwa (M.P)-450001

***Note-Soft copy will not be entertained.**

**Zonal Manager
Khandwa Zone**



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KHANDWA ZONAL OFFICE

Annexure-I

DETAILED TERMS AND CONDITIONS FOR ENGAGEMENT OF FACULTY FOR RSETI AT KHANDWA

For engagement of ONE FACULTY member at RSETI Khandwa, the following terms and conditions to be read and followed by the applicant:

Eligibility for Faculty:

- Minimum Graduation. Dipin vocational courses/guidance preferable

How to apply:

Application should be submitted in Bank's prescribed format(Annexeture-II) available in our Website with necessary documents.

No. of Posts:One faculty member at **RSETI Khandwa** on **contractual basis** for **two years period**.

Provision for further renewal based on the satisfactory performance conduct/behavior and for a maximum period of 5 years subject to maximum age of 65 years.

Age Criteria:

Min. 25 years Max 65 years subject to physical fitness.

Experience:

- 2 years as in-house Faculty or visiting faculty. Shall possess good flair/computing skills/knowledge in computer etc.
- Candidate should be resident of local area

Selection Procedure:

All candidates applying for the above post will have to clear:-

- **Written Test:** to assess General Knowledge and computer capability.
- **Personal Interview:** to assess communication ability, leadership quality, attitude, problem solving ability and ability to get along with the trainees development approach.
- **Presentation:** to assess teaching skills and communication capacity.

Remuneration:

The remuneration will be Rs.20,000/- per month.

Actual Travelling expenses:

Maximum Rs.250/- per diem, for taking on the job training wherever required at site, other than the institute, to be approved by RSETI In charge/Director based on the reasonability of the same.

Leave:

- (a) 12 days in a calendar year to be availed with prior approval of RSETI director, maximum 4 days on each occasion.
- (b) There is no provision for encashment of leave even after exit of the faculty on any reason/ground No leave can be accumulated at the end of the calendar year, the leave would lapse.

Last Date for submission of application is **20.11.2018**

The date of written test and interview will be decided with due consultation with higher authorities and committee for the same.

**Zonal Manager
Khandwa Zone**