



A wholly owned subsidiary of Bank Of India

Corporate Office: Bank of India, Star House 2, Ground Floor, C4, 'G' Block,
Bandra Kurla Complex, Bandra (East), Mumbai – 400051- e-mail boimb@bankofindia.co.in

Notice Inviting application for the post of Regional Director on contract basis for a period of 2 years and Senior Vice President on contract basis for a period of 2 years.

Notice dated 20-04-2015

About Us

BOI Merchant Bankers Ltd. (BOIMB) is a company incorporated in October 2014 to undertake the business of Merchant Banking. We are a SEBI registered Category I Merchant Banker and are a wholly owned subsidiary of Bank of India and based out of Mumbai. The parent, Bank of India, is a premier Nationalized Bank having over 4800 branches and a global business mix of Rs.9.43 lakh crores. BOIMB proposes to open branches at Chennai and Delhi shortly, and in order to support our growth plan we require a Regional Director to be based out of Chennai and a Senior Vice President to be based out of New Delhi.

IMPORTANT DATES

Last date for receipt of application by E mail	30.04.2015
Tentative Date of Group Discussion / Personal Interview	Eligible candidates will be intimated.
Relevant date for Age/Qualification/Experience	01-03-2015



DETAILS OF POST

Name of Post	Regional Director
Post Code	001
Location	Chennai
No. of Vacancies	01
Terms of employment	Contractual basis

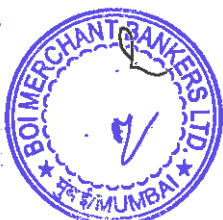
ROLE EXPECTATIONS

As the Regional Director, you will be reporting to the Managing Director of the company. You will be broadly expected to achieve the corporate objectives and goals by driving business growth.

The job will involve generation of Merchant Banking business, relating to debt, equity raising by corporates/PSU's etc. and advisory business. The debt will mainly be syndication, bonds, CP's along with debt restructuring. You will also have to develop a team of analysts and processing officers, and any other related work (Techno Economic Viability studies . Loan restructuring etc. will be some of the related area). Achieve the budgets allocated by the Board and building a good customer base.

EXPERIENCE

- Applicant should be a serving/retired official at the level not less than Deputy General Manager from a Scheduled Commercial Bank or equivalent rank from other Financial Institutions.
- Should have minimum experience of 25 years in Financial sector, preferably in Banking
- Banking Exposure: Corporate credit, Debt Syndication (domestic and preferably international also), Project appraisal, Merchant banking.



Name of Post	Senior Vice President	
Post Code	002	
Location	New Delhi	
No. of Vacancies	01	
Terms of employment	Contractual basis	

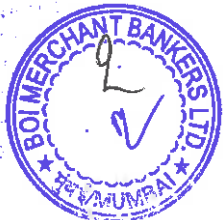
ROLE EXPECTATIONS

As Sr. Vice President, you will be reporting to the Regional Director/Managing Director of the company. You will be broadly expected to achieve the corporate objectives and goals by driving business growth.

The job will involve generation of Merchant Banking business, relating to debt, equity raising by corporates/PSU's etc. and advisory business. The debt will mainly be syndication, bonds, CP's along with debt restructuring. You will also have to develop a team of analysts and processing officers, and any other related work (Techno Economic Viability studies . Loan restructuring etc. will be some of the related area). Achieve the budgets allocated by the Board and building a good customer base.

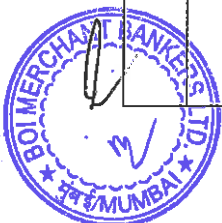
EXPERIENCE

- Applicant should be a serving/retired official at the level not less than Assistant General Manager from a Scheduled Commercial Bank or equivalent rank from other Financial Institutions.
- Should have minimum experience of 15 years in Financial sector, preferably in Banking
- Banking Exposure: Corporate credit, Debt Syndication (domestic and preferably international also), Project appraisal, Merchant banking.



BROAD TERMS AND CONDITIONS FOR BOTH THE POSTS

		Post Code	
1.	TENURE	001	The contract will be valid for a period of 2 years. Contract will be revocable with one month notice.
		002	The contract will be valid for a period of 2 years. Contract will be revocable with one month notice
2.	EMOLUMENTS	001	Negotiable and depending on the experience and suitability of the candidate. Your CV should contain last drawn CTC and expected CTC.
		002	Negotiable and depending on the experience and suitability of the candidate. Your CV should contain last drawn CTC and expected CTC.
3.	LOCATION	001	Chennai
		002	Delhi
4.	ELIGIBILITY CRITERIA		
a)	Qualification	001	Graduation and above
		002	Graduation and above
b)	Age	001	Maximum 62 years as on 01.03.2015
		002	Maximum 62 years as on 01.03.2015
d)	SELECTION PROCEDURE	001	Candidates found eligible will have to undergo Group Discussion & a two tier interview process . However, Group Discussions will only be qualifying in nature and selection will be based on Interview. Depending upon the number of candidates applied for the post, BOIMB may opt to go for Interview only & Group Discussion may not be held.
		002	Candidates found eligible will have to undergo Group Discussion & a two tier interview process . However, Group Discussions will only be qualifying in nature and selection will be based on Interview.



			Depending upon the number of candidates applied for the post, BOIMB may opt to go for Interview only & Group Discussion may not be held
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5. GENERAL INSTRUCTIONS

- (a) Before applying for the post, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in this Notice. Decision of company in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, group discussion, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the company in this behalf.
- (b) In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will be cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- (c) Only CV sent to the e- mail id boimb@bankofindia.co.in , would be considered.

PLEASE NOTE THAT SIGNED PRINT OUT OF CV MAY BE SUBMITTED TO US AT THE TIME OF GROUP DISCUSSION / INTERVIEW ONLY AND NOT BEFORE THAT.

- (d) The heading of e mail correspondence should necessarily mention the post for which the application is being made.
- (e) The company reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this advertisement, including criteria for passing/method and procedure for selection.
- (f) All applications received will be acknowledged, in case you do not receive an acknowledgement within 2 working days of last date of submitting the application, please inform us at our e mail id and /or call us on 022-61312906/022-61312903/8879743113
- (g) The company takes no responsibility for any delay in receipt or loss in postal transit of Call Letter / Intimation.
- (h) The candidates should fill the details in their CV correctly, in particular - Age / Qualification etc. which will have direct effect on selection / non-selection. company takes no responsibility for rejection / non-selection due to aforesaid error.
- (i) The CV should mention e mail id, contact phone number, and address for correspondence.



- (j) Photograph to be affixed on the CV should be signed across by the candidate to produced at the time of Interview / Group Discussion .
- (k) The candidates will have to appear for Group Discussion & Interview at their own expense.
- (l) Candidates should take required permission, if applicable, before applying from their previous employer/current employer and should produce the same at the time of interview.
- (m) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- (n) In case any dispute arises on account of interpretation in version other than English, English version will prevail.

6. HOW TO APPLY

- (i) Candidate should have a valid e-mail id.
- (ii) Please fill in the attached application form cum CV
- (iii) CV sent to the e- mail id boimb@bankofindia.co.in, only would be considered.
- (iv) Signed hard copy of CV should be printed, to be kept ready for submission at the time of group discussion/interview at the Interview Venue.
- (v) Please note that the above procedure is the only procedure for applying. Physical mode of application or incomplete application would not be accepted.
- (vi) While submitting printed CV at the time of Group discussion/interview the following documents are also required:
 - a. Self Attested copy of School leaving certificate or any other document showing proof of age acceptable to the Bank.
 - b. Supporting document for your last designation as Deputy General Manager/ General Manager from a Scheduled Commercial Bank or equivalent rank from other financial institutions.
 - c. No Objection Certificate from your previous/current employer, if applicable, in your case.
 - d. Self attested copy of educational/professional qualification.

Place : Mumbai,



(N.K. Sood)
Managing Director



APPLICATION FOR THE POST OF REGIONAL DIRECTOR-CHENNAI , AND SENIOR VICE PRESIDENT-DELHI

SPACE FOR PHOTO

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Name of the Candidate	
Post Applied for	
Date of Birth	
Age (Years/Months)	
Highest Educational Qualification (completed)	
Experience in Financial sector	
Total no. of years of experience	
Name and address of the present /last employer	
Present designation	
Residential Address	
Present/last CTC	
Expected CTC	

I confirm that I have read all the terms and conditions of your Notice dated 20.04.2015 and confirm that I am eligible to apply for the post I have applied for. I also understand that the company reserves the right to post me anywhere in India . I undertake that I have read all the terms and conditions of your Notice dated 20.04.2015 and If shortlisted, I will attend the interview at my own cost and expenses.

Place

Date

Signature

Detailed Resume

Name	
Gender	
Address: Permanent Correspondence	
Contact No	
E-mail id	
Date of Birth	
Age	
Other Information	
Languages Known Read Write Speak	
Marital Status	

Experience in relevant field: (Please mention about your work experience with specific coverage in Financial sector . Banking exposure such as corporate credit, debt syndication , project appraisal and merchant banking.)

Name of the Employer	Address	Contact details/ E-mail id	Designation	Work Profile	Duration (Years/ Month)

Achievements in work