

प्रशासन विभाग  
आंचलिक कार्यालय, वडोदरा  
Administration Department  
ZONAL OFFICE, VADODARA

Ref:ZOVZ/ADMN/20-21/181

Date:20.11.20

**Services Required & Terms & Conditions:**

**TECHNICAL SPECIFICATION / ELEGIBILITY CRITERIA FOR VENORS:**

- Name & Address in full:
- Registration Details.:
- PAN No.(Individual/Ltd. Co.)::
- GST No.:

S.N.	Criteria	Documents Required
1	The Bidder should have minimum of <b>3 years'</b> experience in the activity of supply and maintenance of currency Note Counting Machines	Manufacturer/Dealer Certificate.
2	Bidder must have a minimum of <b>Rs. 3.00 lacs</b> turnover from the sales of Note Counting Machines during the last three financial years.	1) Audited Balance Sheet and P&L Account for the three years. 2) Copies of Income tax returns filed with IT authorities for last 3 years.
3	Bidder must be a <b>profit making</b> firm / company for the last three years.	Audited Balance Sheet and P&L Account for the three years.
4.	The firm has not been blacklisted or is involved in litigation with any PSB / PSU/ Private Organization	Undertaking is required to this effect
5.	During the last three years, The Bidder should have supplied Note Counting Machines :	Purchase order copies issued by the Bank/s.
7	The Bidder should be able to provide qualified service engineers for attending the problems. The availability of services of the engineers for VADODARA ZONE.	Qualified Engineers should be employees of the company. The Bidders to furnish their existing Service Centre infrastructure with contact details, postal addresses, No. of engineers, jurisdiction of the engineers etc.

- A. The vendors should fill up the Technical Bids as per the format Annexure I and submit copies of the documents called for in separate cover super scribed "Technical Bid". The rates should be quoted as per the format given in Annexure II on your Letter Head signed by authorized signatory/agent with stamp/seal of the Firm/Company duly super scribed "Commercial Bid".**
- B. The Bank need not necessarily accept the lowest tender and the decision of the Bank in this regard will be final.**
- C. Penalty will be charged for delayed in services as decided by the Bank which please note.**
- D. Bank reserves its right to reject any/all Tenders, without assigning any reasons for cancellation.**
- E. Document / details to be submitted:
- ✓ Registration Details
  - ✓ PAN No. (Individual/Ltd. Co.).
  - ✓ GST Number
  - ✓ List of major clients esp. Public Sector Banks / Private Banks for whom such type of business is undertaken, and their standing in the field (documentary proof to be enclosed).
  - ✓ Name of the Key Persons to be contacted: (along with telephone / mobile no. : )
  - ✓ A brochure of the Firm.
- M. **Enplanement period for the year FOR 3 YEARS subject to review every year.**

**(Tender fee and RMD should be in Technical Bid Cover)**

**TENDER FEE:Rs.500/- (Cheque/DD/PS) in favour of Bank Of India.**

**RMD :Rs.20,000/- (Cheque/DD/PS/TDR) in favour of Bank Of India.  
(RMD of successful bidder will be retain by the Bank**

Date:

AUTHORISED SIGNATORY



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**IN SEPARATE COVER**

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**FINANCIAL BID**

**Rate for Compressive Annual Maintenance for Currency Note Counting Machine and Loose Currency Note Counting Machine:**

**Total Number of Currency Note Counting Machines : 120 (approx.)**

**Total Number of Small Loose Currency Note Counting Machine: 60 (approx.)**

**( Amount in Rs.)**

<b>Currency Note Counting Machine</b>	<b>Small Loose Currency Note Counting Machine</b>

**Rate will be without GST.**

Date:

**AUTHORISED SIGNATORY**